

1938 — Jan 27

The Cedar City public library board met in the city office at 7:30 P.M. Present. Mayor Harry Lunt, Alice Knell Mrs Myrtle Johnson, Grace McMullen Mrs Ruby Madison Lillian Corry and Evelyn Skelton and Darley Dalley.

The minutes were read and approved by a motion made by Mr. Dalley.

The sec. was ask to give the yearly report of finances. She reported the tax income for 37 was \$2,525.00 as compared with \$2,625.00 for the previous year. Comparing the taxes since 1928 this income was perfectly within line with other years.

Money from fines! Cash \$55.80 and rentals from Co. #180.00, making a total of \$2,783.75 Cash income.

Also \$3.41 fine money collected and paid out for sundry library expenses and \$10.85 worked but fines. Money paid out was not reported.

The bills were read by Mayor Lunt. Mr Dalley made a motion that the treasurer check bills with Cedar Commission Co & Hunter Hardware and then pay them and all other bills. accepted. Sec. Mrs McMullen. Carried.

Evelyn Skelton ask to be released as sec. & treasurer. Mayor Lunt accepted resignation and placed Mrs. Muller's name before the board for the new sec & treasurer. She was unanimously accepted.

Evelyn Webster was ask to work on the board.

Mayor Lunt made the following appointments

Mrs Janson Mrs Ryell and Mrs Weiler comprise the book committee. Mr. Dalley, Mrs McMullen and new member comprise the financial committee.

Mayor Lunt ask for a monthly meeting to be held the first Friday after the first Thursday of every month.

Mrs Corry ask the board to consider buying a vacuum cleaner, installing a telephone and buying two oil paintings for the library.

A motion was called for adjournment.

February 11, 1938

The Board of the Cedar City Public Library met in the City Office at 7:30 P.M. Mayor H.H.Lunt presiding.

Those present were :-

Mayor H.H.Lunt, Alice C.Knell, Grace McMullin, Evelyn Webster, Lillian Corry, and Ruby Madsen.

Minutes of previous meeting read by Evelyn Webster. They were approved by motion of Alice Knell, seconded by Grace McMullin.

Mayor Lunt requested the secretary to call a meeting of the finance committee and with them to work out a budget for the year.

Mrs Webster thought the fire insurance expired this year. Investigation proved it ran another year.

Mrs Corry reported the library lighting system could be improved to economize more on light. Also said the location of the meter should be changed.

Mayor Lunt requested the secretary to procure a blank book of requisitions and to issue requisitions^{ti} for all purchases. and not to pay a bill that was not accompanied by a requisition.

Meeting adjourned.

Rose S. Fuller
Sec. + Treas.

Minutes of the meeting of the Medar City Public Library Board held in the City office March 4th.1938 at 7:30 P.M.

Those present were:-

Mayor H.H.Lunt, Parley Dalley, Alice Knell, Grace McMullin, Myrtle Jansen, and Lillian Corry.

Minutes of the previous meeting were read and approved.

Parley Dalley reported that the finance committee had met but had not completed their work for lack of necessary information. They will meet again Monday night.

The finance committee was instructed to inspect the needs of the library, and to use their judgment about purchases.

A motion was made by Allie Knell seconded by Myrtle Jansen, that the librarian be issued \$10.00 for a contingent fund. The amount to be kept up to \$10.00, but not to exceed that.

A motion for adjournment carried.

Rose S. Fuller

Secretary

Report of financial standing at the close of March.

| | | |
|--------------------------|-------|----------|
| Receipts | ----- | \$265.00 |
| Bal. on hand from Feb. | ----- | 21.10 |
| Total on hand for March. | ----- | 286.10 |

| | | |
|------------------------|-------|-----------|
| Salaries for March. | ----- | \$ 179.30 |
| Operating Bills | ----- | 62.51 |
| Total | ----- | 241.81 |
| Balance April 1st.1938 | ----- | \$44.29. |

Rose S. Fuller

Treasurer

April 8th, 1938.

The Board of the Cedar City Public Library met in the City office at 7:30 P.M. H.P.Haight presiding.

Those present were :-

H.P.Haight, Parley Dalley, Alice Knell, Grace McMullin, Evelyn Webster, Lillian Corry, and Ruby Madsen.

In the mayor's absence and at his request, H.P.Haight presided.

Minutes of the previous meeting were read and on motion of Parley Dalley, seconded by Alice Knell were approved.

Parley Dalley reported on the findings of the finance committee:-
So many of the expenditures were fixed, as salaries, or undetermined, as light and heat, that about all we could do was to pay them as they were presented, and spend the balance for necessities with as much judgment and economy as possible.

The finance committee recommended that the salary of the helper in the library be fixed.

Repairing of the lighting system was authorized. Prices of matting and the quality of it was discussed.

Mr. Dalley asked if we could depend upon the \$250.00 we had been receiving each month. No definite answer was given as so much depended upon tax collections. Financial report was read by the Secretary.

Motion for adjournment carried.

Rose S. Fuller
Secretary

Financial Report:

Receipts for April;----- \$358.67

| | | |
|---------------------|-------------|----------|
| Disbursements ----- | Salaries | \$179.70 |
| | Other Bills | 56.60 |
| | | <hr/> |
| | | 236.30 |

Balance on hand May 1st.

\$122.37

The board of the Cedar City Public Library met in the city office
May 6th.1938 at 7:30 P.M.

Owing to the absence of Mayor H.H.Lunt, H.P.Haight presided.

Those present were: H.P.Haight, Parley Dalley, Alice Knell
Grace McMullin, Evelyn Webster, Lillian Corry, and Ruby Madsen.

Minutes of the previous meeting were read and by motion of
Parley Dalley, seconded by Allie Knell were approved.

H.P.Haight reported that the budget of the City provided
for \$250.00 per month for the Library.

There was a discussion on the fixing of the assistant librarian's
salary. No decision was arrived at.

Mrs Corry read the report from the library, and handed in the
collections from rental of books and fines for the month.
from the senior department. Mrs. Madsen reported and handed
in fines from the junior department.

The bills for the previous month were read and ordered paid.,
including a bill for a table bought in 1937 for Ellen Dix.

H.P.Haight promised to see the janitor about the removal of
ashes etc. at the back of the library. building.

A motion for adjournment carried. Meeting adjourned.

Financial Report;

Receipts ----

| | | |
|--------------------|-------|----------|
| Balance from April | ----- | \$122.37 |
| Deposits for May | ----- | 275.61 |
| Total receipts | ----- | 397.98 |

Disbursements ;

| | | |
|---------------------|-------|----------|
| Salaries | ----- | \$178.30 |
| Other bills | ----- | 71.16 |
| Total Disbursements | --- | 249.46 |

Balance on May 31st.

\$148.52

Rose S. Fuller
Secretary

The Board of the Cedar City Public Library met in the city office June 10th. 1938 at 8:- P.M.

Board members present were ;
Parley Dalley, Myrtle Jansen,
and Grace McMullin.

By request of Mayor Lunt, Herbert P. Haight was present and presided. The minutes of the previous meeting were read and by motion of Grace McMullin, seconded by Parley Dalley were approved.

The bills of the previous month were read and ordered paid.

Mrs Corry reported for the month from the library, handing in the fines and rentals for both departments.

The time of holding the meeting was changed to 8:30. P.M. the first Friday after the first Thursday of each month.

H.P. Haight reported that the janitor had seen to the cleaning up of the back yard of the library building.

The matter of getting matting for the library was discussed. By motion of Myrtle Jansen, seconded by Allie Knell, the finance committee was given power to buy same.

Mrs McMullin was authorized to engage Estelle Eddards to clean the library.

The board approved of the buying of one book for the library.

The matter of requiring deposits of non-residents was discussed. It was decided that the deposit remain valid for a year, even if the party leave town for part of the time.

Motion for adjournment carried. Meeting adjourned.

Signed Rose S. Fuller
Secretary.

Financial Report:-

| | |
|--------------------------------|-----------------|
| Receipts: | |
| Balance from May ----- | \$148.52 |
| City Voucher ----- | 300.00 |
| County Rental ----- | 15.00 |
| Library Fines and rentals ---- | 12.52 |
| | <u>\$476.04</u> |

Disbursements :-

| | |
|---------------------------------|------------------|
| Salaries ----- | \$175.30 |
| Other bills ---- | 17.51 |
| | <u>\$ 192.81</u> |
| Balance on hand June 10th. 1938 | \$283.23 |

The Board of the Cedar City Public Library met in the city office ,July 8th.1938at 8:30 P.M.

The only board member present was Parley Dalley. H.P.Haight was again present at the request of Mayor Lunt to preside in his absense.

Minutes and financial report were read and approved by motion of Parley Dalley.

The bills of the previous month were read and ordered paid.

Mrs Corry read the expenditures for the past month for the library, and handed in the monthly collections on fines and rentals from the senior department. Mrs.Madsen reported and handed in the fines from the junior department.

By motion of Parley Dalley the secretary was instructed to pay for the Deseret News for one year.

Mr Dalley reported that he had ordered the matting for the library

Mrs.Corry told of a movement to inlist the help of the National Youth Administration in the library next winter. She said there was a great deal to be done and it was work they could do.

By motion of Parley Dalley, meeting adjourned.
August 5th.1938

Approved -----

Signed *Rose S. Fuller*
Secretary & treasurer

Financial Report.

Revenues;

| | | |
|-------------------------|-------|-------------|
| City Corporation | ----- | \$200.00 |
| County Rent | ----- | 15.00 |
| Library rentals & fines | ----- | <u>9.81</u> |
| Total | ----- | \$224.81 |

Disbursements ;:

| | | |
|----------------|-------|--------------|
| Salaries | ----- | \$176.96 |
| Other expenses | ----- | <u>22.10</u> |
| | | \$200.06 |

| | | |
|-------------------|------------------------|--------------|
| June Balance | ----- | \$263.23 |
| Balance from July | ----- | <u>24.75</u> |
| Bank Balance | <i>July 31st</i> ----- | \$307.98 |

The board of the Cedar City Public Library met at the city office August 5th.1938 at 8:30 P.M.

Board members present were; Mayor H.H.Lunt,Parley Dalley, Allie Knell,and Grace McMullin. Also present was Mrs. Lillian Corry,librarian.

Minutes of the previous meeting and the financial report were read and approved by motion of Parley Dalley seconded by Allie Knell.

Bills of the previous month were read and ordered paid.

Mayor Lunt asked Parley Dalley to see if he could get Mr. McDonoughto fix the roof before the library was cleaned. He also instructed him to ask for bids from the business houses on calcomine for the cleaning.

Mrs. Corry reported she had bought a book for the library. The board authorized the secretary to pay for same. She also reported that the subscriptions for the magazines expired in October. Grace M.Mullin made a motion that was seconded by Allie Knell that the librarian ask for bids on the magazines and that she accept the lowest bid.

Mayor Lunt asked the secretary to write to the county secretary and treasurer,asking for a statement of our account,the amount appropriated and the expenditures. This was to be done as soon as Mrs Corry checked on her invoices,so she knew what she had used.

Parley Dalley reported that the matting for the library had come and had been installed.

A motion for adjournment carried. Meeting adjourned.

Rose S. Fuller
Sec. + Treas.

Financial Report.

Revenues;

| | |
|---------------|--------------|
| City ----- | \$250.00 |
| County ----- | 15.00 |
| Library ----- | <u>10.67</u> |
| Total ----- | 275.67 |

Disbursments;

| | |
|---------------------|--------------|
| Salaries ----- | \$178.15 |
| Other expenses----- | <u>72.11</u> |
| | 270.26 |

| | |
|-------------------------|---------------|
| Balance for month ----- | \$5.41 |
| Balance for July ----- | <u>307.98</u> |
| Total for July .31, | 313.39 |

The Public Library Board met at the City Office September 2nd, 1938.
at 8:30 P.M.

Those present were; Mayor H.H. Lunt, Parley Dalley, and Grace McMullin,
from the board, and Lillian B. Corry, librarian.

Minutes of the previous meeting and the financial report were read
and by motion of Parley Dalley, seconded by Grace McMullin was approved.

The bills of the previous month were read and the secretary was
authorized to pay them.

Parley Dalley reported on the mending of the library roof. He also
said he had ordered 175 Pounds of calcomine from the Leigh Carpet
and furniture Company, at 8¢ per pound, when he took 25# or more. That
being the best offer he had in town.

Mrs. Corry gave a report of the expenditures and revenues of the
library for the month of August.

A motion to have Clifford Bryant clean the library was made by
Grace McMullin, seconded by Parley Dalley.

Parley Dalley made a motion for adjournment, seconded by ~~Grace~~ Grace
McMullin. Meeting adjourned.

Financial Report.

Revenues.

| | |
|----------------------|----------|
| From City ----- | \$250.00 |
| From County ----- | 15.00 |
| From Library ----- | 6.38 |
| Total Revenues ----- | \$271.38 |

Disbursements.

| | |
|----------------------|-----------|
| Salaries ----- | \$182.90 |
| Other expenses ----- | 29.36 |
| Total Disb. ----- | \$ 212.26 |

| | |
|-----------------------------|----------|
| Balance for the month ----- | \$ 59.12 |
| Balance from August ----- | 313.39 |
| Total Bal. August 30. ----- | \$372.51 |

Oct. 7th, 1938.
Approved -----

Signed *Rose S. Fuller*
Secretary

Minutes of the meeting of the library board, held in the City office October 7th. 1938 at 7:30 P.M.

Board members present were :- Parley Dalley, Grace McMullin, Myrtle Jansen, and Evelyn Palmer. Webster. H.P. Haight was present at the request of Mayor Lunt to preside in his absence. The librarians, Lillian Corry and Ruby Madsen were also present.

Minutes of the previous meeting and the financial report of the past month were read and with one correction in the minutes were approved.

The bills for the month of September were read and the secretary was authorized to pay them.

Mrs Corry read the report on revenues and disbursements for the month of September from the library. She stated that there was a reference book, Journal of Sociology, needed. By motion of Parley Dalley, seconded by Grace McMullin, the librarian was authorized to include it in her magazine order.

Mrs. Madsen reported that she needed more magazines. Parley Dalley made a motion, seconded by Myrtle Jansen, that the book committee work out that problem.

Mrs. Corry reported that she had been to Parowan to consult with Will L. Adams about the balance of the money due us from the book fund. He said there was about \$50.00 left. The report from the librarian was accepted.

Parley Dalley made a motion, seconded by Grace McMullin, that we ask the Mayor to request a meeting of the County Library board so that we could get a satisfactory check on our finances.

Mrs Madsen reported on the fines from the junior department.

A motion for adjournment carried. Meeting Adjourned.

Financial Report for Oct. 1st.

| <u>Revenues:</u> | | <u>Disbursements:</u> | |
|--------------------|----------|-----------------------|----------|
| From City ----- | \$250.00 | Salaries ----- | \$187.30 |
| From County ----- | 15.00 | Other expenses ----- | 14.26 |
| From Library ----- | 16.77 | Total Disb. ----- | \$201.56 |
| Total Rev. ----- | \$281.77 | | |

Balance as of Oct. 1st. 1938.

| | |
|------------------------------|----------|
| Balance from August ----- | \$372.51 |
| Balance from September ----- | 80.21 |
| Balance as of Oct. 1st ----- | \$452.72 |

Rose S. Fuller
Sec + Treas.

Minutes of the meeting of the Library Board held November fourth 1938, at the City office at 7:00 P.M.

Those present were:- Mayor H.H. Lunt, Parley Dalley, Grace McMullin, and Myrtle Jansen of the board, and William B. Corry and Ruby Madsen librarians.

The minutes and financial report of the previous meeting were read by the secretary. By motion of Parley Dalley, seconded by Grace McMullin they were approved. The bills of the previous month were read, approved, and authorized paid.

Mrs. Corry asked for the Sunday edition of the New York Times. By motion of Grace McMullin, seconded by Parley Dalley, she was instructed to order it. Mrs. Corry reported on the expenditures, rentals, and fines for the month of October.

By motion of Grace McMullin, seconded by Myrtle Jansen, it was proposed that we cut all future fines to 2¢ per day, and all past fines pending $\frac{1}{2}$. It was proposed to ask the peace officers to collect books that are overdue.

Motion for adjournment carried, Meeting adjourned.

Financial report for October. *3¢*

Revenues:
Balance from Sept. ----- \$452.72
Revenues for Oct. ----- 279.35
\$732.07

Disbursements.

Expenditures ----- \$ 421.84
Balance October 31st. ----- \$310.23
Check out ----- 15.05
Bank Balance ----- \$25.28

Rose S. Fuller
Secy & Treas.

Minutes of the meeting of the Library Board held at the City office December 2nd. 1938 at 7:30 P.M.

Board members present were:- Mayor H.H.Lunt, Grace McMullin, Myrtle Jansen, and Evelyn P. Webster. Librarian, Lillian Corry was present.

Minutes of the previous meeting and the financial report were read by the secretary and with one correction in the minutes were approved.

Mayor Lunt reported on an interview he had with the county commissioners. They said the county library funds should be divided two thirds for Cedar City and one third for Parowan. They felt it would be unnecessary to hold a county library board meeting until the new year, when the new officers would take over.

The secretary was instructed to write to the County recorder asking for a detailed account of the expenditures of county library funds for the years 1937 and 1938.

The bills for the past month were read and the secretary was authorized to make payment of same.

The secretary was authorized to purchase stationery for her work.

Mrs. Corry reported on fines, rentals, and expenditures for November from the library.

The board authorized Mrs. Corry to have Clifford Bryant clean and oil the floor of the library.

Mrs Corry reported the need of more shelving. By motion of Myrtle Jansen, seconded by Evelyn Webster, the finance committee was authorized to investigate lighting and shelving needs with power to act.

The board decided to meet for the rest of the winter months at 7.00 P.M. Meeting adjourned.

Financial Report for November.

Revenues:

| | |
|--------------------|---------------|
| From City ----- | \$250.00 |
| From County ----- | 15.00 |
| From Library ----- | 14.35 |
| | <u>279.35</u> |

Disbursements:

| | |
|------------------|---------------|
| Salaries -2----- | \$ 201.55 |
| Other ex. ----- | 220.29 |
| | <u>421.84</u> |
| check at | 15.05 |
| | <u>406.79</u> |

Balance as of November 31st. 1938.

| | |
|------------------------------|--|
| Balance from Oct. 1st. ----- | |
| Balance from November ----- | |
| Balance as of Dec. 1st. 1938 | |

\$ 452.72
 279.35
732.07 133.355.28
 Rose S. Fuller
 Sec. + Treas.

Financial Report
December 1938.

Revenues:

| | |
|-------------------------|------------------|
| city corporation | 250.00 |
| county | 15.00 |
| Library fines + Rentals | 34.18 |
| Total | <u>299.18</u> |
| Balance from Nov. | 325.28 |
| Grand total | \$ <u>624.46</u> |

Disbursements:

| | | |
|----------------|-----|--------------|
| Salaries | — | \$ 382.72 |
| Other expenses | --- | <u>84.54</u> |
| Total | | 467.26 |

Balance as of December 31st 1938 ——— 157.20