

minutes of the meeting of the Library Board, held January 6th 1939 at 7:00 P. M. in the City Office.

Those present were:- Mayor H. H. Lunt, Parley Dalley, Myrtle Janson, Evelyn Webster, Allie Knell, and librarians Lillian Carry and Ruby Madsen.

Minutes of the previous meeting were read. By motion of Evelyn Webster seconded by Myrtle Janson they were approved.

Mayor Lunt reported that there had been a meeting of the county library board. At that time they decided that the county funds due the cedar city library should be sent to the secretary of the Cedar City library to be used and accounted for from here. The secretary was authorized to phone Will L. Adams, county recorder, to see why this had not been done.

Parley Dalley reported on the fire insurance that expired on December 16th 1938. After much discussion and explanations, of the two policies submitted by the two agencies of town, Allie Knell made a motion that was seconded by Myrtle Janson, that the matter be referred to the finance

committee with power to act. motion carried.
Parley Dally brought up the matter of shelving for library. It was decided to ask for prices from local builders.

The bills for the previous month were read and by motion of Parley Dally, seconded by Myrtle Jansen, the secretary was authorized to pay them.

Mrs. Carry requested that we fix the salary of Lillian Kopp at \$40.00. By motion of Allie Knell, seconded by Parley Dally her salary was fixed at \$40.00.

In a discussion on the purchase of genealogy books it was at first decided to turn the matter over to the book committee. Later it was thought best to let the local genealogical societies help in the purchase of the most expensive ones, as Mrs. Webster reported that they were willing to do so.

Myrtle Jansen moved that we express our appreciation to Mrs. Carry and Mrs. Madsen for the splendid radio programs they had put on the air. Stating that there had been 60 of these programs sponsored by them during the year. The motion was seconded by Parley Dally and was made unanimous by vote.

Parley Dally made a motion for adjournment. Meeting adjourned.

Approved Feb. 3rd 1939.

Rose S. Fuller

Financial Report
January 1939.

Revenues.

City corporation - -	\$ 250.00
County	15.00
Library Fines + Rentals	
Bal. from December	<u>157.20</u>
Total - - - - -	422.20

Disbursements:

Salaries - - - - -	\$ 187.50
Other Expenses - - - - -	<u>59.52</u>
Total - - - - -	247.02
Balance as of Jan 31st - -	\$ 175.18
Checks not returned -	<u>18.25</u>
Bank Balance - - - - -	\$ 193.43

was given the authority to have the picture prepared for hanging on the library wall. Mrs Carry was instructed to make what purchases were necessary for the book mending.

Motion for adjournment carried.
Meeting adjourned.

Financial Report for February ^{March}
on hand ^{Feb 29-} Jan 31- - \$147.28

minutes of the meeting of the library Board held in the city office Feb. 3. 1939. Mayor H H Lunt presiding.

Board members present were: H H Lunt, Parley Dally, Grace Mc Mullin, Myrtle Janson, and Evelyn Webster. Lillian B Conry and Ruby Madsen were also present.

Minutes and the financial report of the previous month were read and approved. The bills of the past month were read and with the exception of one of the coal bills which the secretary was asked to take up with the city recorder, were approved.

The secretary reported that she had contacted Will L Adams, county secretary, and he had said he could not turn over the county funds to the local board unless he obtained the consent of the county commissioners.

Mayor Lunt said he would take the matter up with the county attorney for advisement. Parley Dally explained the two insurance policies that had been submitted for the approval of the board. By motion of Grace Mc Mullin seconded by Myrtle Janson,

the board decided to vote on the acceptance of the insurance policy by secret ballot. The Oregon Insurance policy was given the majority vote.

Mrs. Conroy presented a letter from Mr. Adams showing our balance with the county at the end of the year. Also the amount of funds from the county for the year 1939. It was \$820.00. She also presented a letter from the Desert Book Co., explaining the change in postal rates on books. Evelyn Webster reported that they had purchased the genealogical books in question.

Mrs. Madsen reported that she had had some complaints from parents about letting the children read the funny papers. The board instructed her to continue their use. By motion of Myrtle James, seconded by Grace Mc Mullin ~~the~~ meeting will be held at 7:30 until further change.

Meeting adjourned.

Financial Report.

Bal from Jan.	\$ 198.43
Feb. Revenues	288.89
	<u>\$ 477.32</u>

Disbursements
\$ 447.02

Bal	30.30
Exp	3.00
	<u>30.30</u>

minutes of the meeting of the library board held at the city office March 3 - 1939, at 7:30. P. M.

Those present were Mayor H. H. Hunt, Alice Knell, Myrtle Jansen, Grace McMullin and Parley Dally.

The librarians, Lillian Comy and Ruby Madsen were also present.

The minutes of the previous meeting and the financial report were read and by motion of Alice Knell, recorded by Myrtle Jansen were approved.

The bills of the past month were read and by motion of Parley Dally recorded by Myrtle Jansen ~~were read and~~ the secretary was authorized to pay them. Mayor Hunt reported that the state laws prohibited the moving of the county funds from the county seat.

Mrs Comy read a letter from Mr W. L. Adams showing the budget set up for 1939. Mr Hunt stated that the orders for books must be approved by the county ^{library} board, but thought

there would have to be an emergency fund set up. Mayor Lunt said that when the county library board met, on March 25th, he wanted the entire board from Cedar City Public Library to be present.

Mrs Carry reported that she needed a filing case, and a newspaper rack. Parley Valley was instructed to enquire of the bank about a case in the closed Parowan bank.

Mrs Carry read the expense report for the month and reported on fines & Rentals. Motion for adjournment was made by Parley Valley seconded by Allie Knell. Meeting adjourned.

Financial Report.

Revenues for March
Balance from Feb.

282.84
33.30

316.14

Disbursements -
Overdraft.

317.29
1.15

Rose S. Fuller

minutes of the meeting of the Library Board held at the city office April 7th. 1939
 Those present were — Mayor H. H. Lunt, Parley Dallery and librarian Lillian D. Conry. Minutes of the previous meeting were read and approved. The bills were approved. Parley Dallery was appointed to see about a janitor for the library as Clifford Bryant had resigned. A. J. Hyman was substituting. Mrs Conry asked the board for three weeks vacation with pay and a month's leave of absence without pay. She wanted to visit the two world's fairs. She suggested that Ellen Clifton take her place in the library with Ruby Madsen in charge. The secretary was instructed to give Mrs Conry her April check. Mayor Lunt appointed the hour of 8:00 P. M. for future meetings until further notice. Meeting adjourned.

Financial Report - for April.

Revenues	\$ 278.27
Disbursements	<u>252.29</u>
Bal in bank	25.98

Rose S. Fuller

minutes of the meeting of the
Library Board held in the city office
May 5th 1939 at 8:00 P.M.

Those present were: Mayor H. H. Lunt,
Parley Dally, Allie Knell, and librarian
Ruby Madsen.

The Secretary read the minutes of the
previous meeting and read the financial
report. Parley Dally made a motion
that they be accepted and Allie Knell se-
conded the motion. Carried.

The bills of the past month were
read and the Secretary was authorized
to pay them.

Mrs Madsen reported on the library
expenses for the month and on the
fines and rentals for the month.
Meeting adjourned.

Financial Report for July, 1939

June Balance	\$ 173.68
July Revenues	<u>279.78</u>
Total Reve	453.46
July Disb.	<u>198.83</u>
Bank Bal.	\$ 254.63

minutes of the meeting of the library board held July 7, 1939 at the city office

Those present were Mayor H. H. Lunt, Parley Dalley, Alice C. Knell, Myrtle Jansen, and Lillian Conry.

Mrs Conry reported on her trip to the two world's fairs, and her visits to the other large cities.

Minutes of the May Meeting and the financial report were read and by motion of Parley Dalley, seconded by Myrtle Jansen were approved.

The secretary read the bills of the previous month, with the exception of one that Mrs Conry thought should go to the county for payment, they were approved and authorized paid.

Mrs Conry brought the necessity of a filing case, lighting for dark corners, and cooling of library before the board. Parley Dalley said he would attend to the lighting and cooling of library. The secretary was instructed to write Gaylord Bros for prices on filing cases.

Mrs Conry said she needed books for summer reading and the Mayor referred her to N. J. Barlow. Meeting adjourned.

Minutes of the meeting of the Library board held in the city office Aug. 4-1939. Mayor H. H. Lunt present and presiding. Board members present were: Parley Dalley, Myrtle Jansen, Allie Knell, Evelyn Webster. Librarians Lillian Corry and Ruby Madsen were also present.

The secretary read the minutes and financial report for the previous month. By motion of Evelyn Webster, seconded by Myrtle Jansen they were approved. The secretary read a letter from Gaylord Bros., Inc. regarding the price of a filing cabinet Mrs Corry would like for the library. The secretary was instructed to write Gaylord Bros., Inc again for terms regarding the case.

Parley Dalley reported that he had examined the furnace at the library and found it needed new gates. He had also inquired regarding prices on lighting improvements.

By motion of Parley Dalley, seconded by Myrtle Jansen the bills for the past month were approved and the secretary authorized to pay them.

Ruby Madsen presented her resignation as assistant librarian to take effect Oct 1st.

By motion of Parley Dally, seconded by Allie Knell her resignation was accepted, with expressions of sincere appreciation for her labors, and with the promise that if she changed her mind in the meantime the place was still open for her.

Applications from Ruth Urie, Winnie Urie and Rhoda Webster were considered for the position made vacant by Mrs. Madsen. A secret ballot gave the position to Rhoda Webster, with her salary to begin at 50⁰⁰ per month.

Parley Dally was instructed to investigate the feasibility of installing a stocker for the library furnace.

Motion for adjournment carried.
meeting adjourned.

Financial Report for Aug.

Revenues.

On hand July 31st.	\$ 254. 63
Revenues for Aug.	278. 50
Total	<hr/> 533. 13
Disbursements	211. 51
Bank Bal.	<hr/> \$ 321. 62

Minutes of the meeting of the library board held in the city office Sept. 8 - 1939 at 8:00 P.M.

Mayor H. H. Lunt was present and presided. Board members present were: Parley Dally, Allie Knell, and Evelyn Webster. Librarian, Lillian Corry was present.

Minutes of the previous meeting were read including the financial report.

By motion of Parley Dally, seconded by Evelyn Webster they were approved.

Parley Dally reported a stoker for the library would cost \$275.00 installed.

The mayor authorized him to proceed with the deal. Mr Dally reported on the air conditioning of the library. Said a conditioner for upstairs would cost \$111.00 for down stairs \$90.00. He said he had been unable to get definite terms on lighting. would check again.

The secretary read a letter from Gaylord Bro. Int. in which they quoted a 60 drawer filing case at \$225.00 said we could fix the terms of payment. suggested it be arranged for not more than 6 mo. the secretary was authorized to order the filing case. paying \$105.50 down with the

promise to pay \$20⁰⁰ per month
until the balance was paid.

The secretary was authorized to pay
Mrs Carry \$12⁰⁰ to help defray her
expenses to the state library convention

The bills for the month were read
and approved and the secretary au-
thorized to pay them.

Motion for adjournment carried
meeting adjourned.

minutes of the meeting of the library
Board held at the city office October 13. 1939

In the absence of Mayor Lunt, Herbert Haight
presided.

Those present were, Allie Knell,
Myrtle Jansen, Grace McMullin, and librarians
Lillian Leony and Rhoda Webster, Ruby Madsen.

Minutes of the previous meeting were read,
and by motion of Myrtle Jansen seconded by
Grace McMullin were approved.

Mrs Leony presented the bills of the month
which were approved and the secretary ^{was} au-
thorized to pay them.

Mrs Leony reported on her attendance at the
library convention at S. L. C. Said she spent
two days buying books.

She told us she invited the convention
to convene in Cedar City next year.
Said she was making arrangements to
give special attention to book week Nov-12 to 18.

Grace McMullin was asked to see about
the lighting improvements at the library, in
the absence of chairman Parley Dalley.
Herbert Haight was authorized to have improvements
made in the meters for the library.

A motion for adjournment carried
Meeting adjourned.

Financial Report for Nov. 1939

on hand nov. 1-	323.16
deposits	281.35
	<hr/>
	604.51
<u>disbursements</u>	336.52
	<hr/>
	267.99

minutes of the meeting of the library board, held November 3rd 1939 at the city office at 8:00 P. M.

Mayor H. H. Lunt was present and presided. Those present were: Allie Knell, Myrtle Jansen, Grace McMullin and Parley Dalley of the board and librarians Lillian Leony and Rhoda Webster.

Minutes of the previous meeting were read and by motion of Allie Knell, seconded by Myrtle Jansen, with one correction they were approved. (Correction omitted that H. Haight see to the protection of the library meter).

The bills of the month were presented by the librarian. By motion of Grace McMullin seconded by Myrtle Jansen the secretary was authorized to pay them.

Book week was discussed. Mrs. Conroy said she would make an attractive window display in the Hunter Hardware window. Mayor Lunt said he would see that a notice was put in the paper.

Mrs. Webster asked for more magazines in the junior library. The matter was turned over to the book committee.

Motion for adjournment carried
Meeting adjourned.

minutes of the meeting of the Library Board
held at the city office December 8th 1939 at
7:30 P. M.

Those present were: Mayor H. H. Lunt,
Parley Dalley, Grace McMullin, Evelyn Webster,
and librarian Lillian B. Leary.

The minutes of the previous meeting and the
financial report were read by the secretary.
By motion of Parley Dalley, seconded by Grace
McMullin they were approved.

The bills of the past month were read, and the
secretary was authorized to pay them. The pur-
chase of tools for cleaning the library was approved.
A request from the junior librarian, offered by Grace
McMullin that the opening of her doors be at 3:00 P. M.
instead of 3:30 and closing at 5:00 instead of 5:30
was approved.

By motion of Parley Dalley, meeting
adjourned.