

Library Board meeting held Jan 7, 1944 at Grace Mc Mullins. Those present were Mayor H. H. Hunt, Joe Parson, Evelyn Webster, Myrtle Jensen and two Librarians Lillian Cory and Pa Rita Riddle. and lect. Grace Mc Mullins were discussed. Bills 7 announced were passed by motion of Joe Parson 2nd by Evelyn Webster. Tax anticipation was explained by Mayor Hunt.

Mrs. Jensen said we should pay Maggie one more for dining. Mr. Parson explained, until further increase in revenues was made, no increase in salaries could be made. meeting adjourned  
Grace Mc Mullins  
lect.

Lib. Board meeting held in City Safety Bldg. at 7:30 P. M. Mar. 10 - 1944  
Present were Mayor H. H. Hunt, Joe Parson, Alice Hull, Myrtle Jensen, Joe Palmer and two Librarians, Lillian Cory and Pa Rita Riddle.

minutes of Jan. meeting and financial report were given and unanimously approved.

Bills were presented and ordered paid. In a discussion on finances Mayor Hunt said we were up to the limit on our tax levy and explained possible resources of tax anticipation would be 3 or 100% (over)



in order to get caught up on their work. Mrs. Riddle said she couldn't get her books on the shelves unless it was closed part time.

Mayor Hunt said he would see Mr. Clinton Miller in regard to cleaning and calstimming and frosting windows in basement.

It was suggested that the closing be for one week at close of school.

Mrs. Palmer is to see what color is best for light. It was also suggested that we borrow or buy some lights from B. A. C. Mrs. Palmer said that the new fluorescent lights put in Lib. were old style not so good as the new ones.

Mayor Hunt reported action taken by County Board on allocation of funds they passed on board to increase the levy % of mill, and to be used for Cedar C. by Lib.

Bills were presented and ordered paid. Lect. Pass Mc Mullin explained financial situation.

Mrs. Larson moved that Mrs. [Name] be given pay for [Name] a day. All were in favor.

Meeting adjourned.

Lect. [Name] Mc Mullin

[Name] [Name]

[Name] [Name]

[Name] [Name]

[Name] [Name]

[Name] [Name]

Cedar City Lit. Board meeting was held at 8 P.M. May 6 - 1944 at City Safety Bldg. Present were G. O. Larsen, Joe Palmer, Allie Krell, Myrtle Jansen, ~~Joe~~ <sup>Jack</sup> Mc Mullin and Junior Lit. Laria Riddle.

In the absence of Mayor Hunt - Mr. Larsen took charge.

Det. Jack Mc Mullin told of C.D. at Bank, said we had to have more revenue to meet the increase in salaries. Mr. Larsen said he would see the Mayor about County funds. Mr. Larsen said he would also ask the Mayor about the cleaning and calsimining and freshing basement windows.

Mr. Larsen said he had talked to Mr. Messer about lighting fixtures in Lit. and that he would follow it up.

Mrs. Riddle said that the box that was made to hold returned books was not satisfactory. Mrs. Riddle is to see about it and have it made over.

Mrs. Jansen reported that Mrs. Wie had purchased some small chicks and would not be able to dust - the Lit. in the mornings but wanted a key that they could go in when it was convenient for her. Allie Krell moved that Mrs. Wie be given a key. Sent by Mrs.

Jansen. Mrs. Riddle said that Mrs. Wrie wanted to double up on her work in her dept. she said she was willing for her to do so - could work in afternoon if more convenient.

Mrs. Riddle made a request for three days off of week ending May 13 she is to arrange with Mrs. Wrie to take her place.

Bills were presented and passed unanously. meeting adjourned.

Grace McMullin  
Secy.

Cedar City Library Board meeting  
held June 3 - 1944 at 7:30 P.M. in City  
Safety Bldg.

Present were G. O. Larsen, Allie Hull  
Zoe Palmer and Lib. Lillian Covy junior  
Lib. La Rita Riddle, Grace McMullin  
In the absence of Mayor H. H. Hunt, Mr.  
G. O. Larsen took charge  
minutes were read and each item given  
time for report or to be discussed.

Mr. Larsen reported on County Fund  
said the Cedar City Lib. could get July that  
which future tax levy would bring next year.  
He also said that he met with City Council  
the night before. That they raised City monthly  
check from \$50.00 to \$277.00.

Mr. Larsen also reported on lighting situa-  
tion, said that if the board thought it advis-  
able to put in a new lighting system he would  
see about fixtures etc. and have work done  
as soon as possible - nothing definite was  
passed on this.

Mrs. Riddle reported that she had not  
seen Mr. Jones about book Chpt. 1.  
and again was taken up time for some time by person  
Lib. Zoe Palmer showed that how to type or office regular no. 21 20.  
not to ~~interfere with Lib. business~~ Mrs. Riddle was quite  
As soon as she (Mrs. Covy) returned from  
(Convention) vacation someone to take Mr  
Covy's place was discussed - Bertha Perry  
was mentioned but no decision made  
minutes were approved, Bills were presented  
and ordered paid.

Mr. Larsen said he would see the Mayor  
again about cleaning and calssing Lib.  
9-Mc. Sect. Meeting adjourned.

Cedar City Pub. Board meeting  
was held July 7, 1944 in City Safety Bldg.  
Present were Mayor F. H. Hunt  
Myrtle Jansen, Allie Knell, Librarian  
Lillian Covy. Sec. Grace McMillin  
minutes were read.

Mayor Hunt reported that Melvin  
Bros. couldn't do a cleaning but  
thought Pa Grand Perdition would.  
Mrs. Covy said toilet inspector  
had asked that furnace room be  
cleaned and fixed up.

Mrs. Covy ask Mayor Hunt if  
police had checked on robbery of  
rulers in Lib.

Allie Knell reported that she had  
talked with Bertha Perry about  
working in Lib. when Mrs. were quit  
and Mrs. Perry said she would.

Myrtle Jansen moved that the  
minutes be approved. They were  
unanimously accepted.

Bills were presented and passed.

meeting adj.

Grace McMillin  
Secy.

Cedar Pit. Board met in City  
Office Aug. 4 - 1944 at 8 P.M.

Present were Mayor H. H. Hunt  
Zoe Palmer, Lou Allen, Librarians  
William Conroy and La Rita Riddle.  
Det. Grace Wehrlein

minutes of last meeting were read  
and fin. report given and approved  
Mrs. Conroy reported that Mrs. Wehrlein  
had quit today.

After some discussion on the problem  
of help it was thought best to hire a  
girl for typing and another for dusting.

Lou Allen moved that the Mayor  
appoint a committee of three with  
power to act and make final arrange-  
ments for necessary help in Pit.  
2nd by Zoe Palmer.

The committee was named as  
follows - Gus Larson, Albie Hull  
Myrtle Jansen.

By motion of Zoe Palmer 2nd by  
Lou Allen the Librarian is to send  
for kids on magazines

A P.A. fee due as reported by Mrs.  
Conroy, said she would pay it - as she  
could get it for 3.<sup>00</sup> instead of \$5.<sup>00</sup> it  
would cost. Pit. Det. is to reimburse

her  
Mayor Hunt suggested that coal bill of  
65.<sup>00</sup> be pd. in two instalments

By motion of Lou Allen 2nd by Zoe Palmer



files were passed

Mrs. Riddle asked that she be given a honorable Record to keep addresses also that two windows in basement didn't lock.

Mrs. Palmer made motion 2nd by [Joe P.] Lou Allen that Mrs. Covy get someone to clean and Calsume kit. she is to contact from Committee as to price etc. Mayor Hunt suggested that the no. of coats of Calsume be specified.

meeting adj.

9. mc. bet.

This was a very stormy meeting  
Mrs. Covy and Mr. Larsen clashed

Mrs. Covy resigned - added that  
she would not continue to work  
while Mr. Larsen was a board  
member

at home ...

Cedar City Lib. Board meeting  
met in City Safety Bldg. Sept. 8 - 1944  
at 8 P.M.

Present were Mayor W. H. Hunt - G. O.  
Parson, Allie Hull Lib's. Lillian Covey  
and Pa Rita Riddle. Sec. Grace McNeill  
minutes were read and fin. report  
given, both were approved.

← The problems of the toilets in Lib.  
were discussed. Mrs. Riddle said  
Mr. Wm. Newweather said a new  
toilet was necessary for childrens Lib.  
Mayor Hunt told Mr. Parson to see  
the plumber Newweather about toilet  
in both departments.

H. S. U. B. bill was discussed. not  
approved. Bill referred to notifying  
public of necessary closing of Lib.  
for cleaning etc.

Allie Hull moved that we approve  
bills as presented by Sect. 2. and by Parson  
Mr. Parson reported from Committee

← on help problem. said Committee's recom-  
endation was to hire Elaine Leigh for 2  
hrs. a day taping - at \$20.00 a month  
a girl for the desk, same time, same pay  
girl for dishing and putting books away  
4 hrs. a day at 35¢ an hr or 35.00 a month  
1 hr to be used in junior Lib, this making  
4 possibly to raise Sect. to \$15.00 a mo.  
Allie Hull made motion that we

accept this recommendation 2nd by  
Mr. Larsen

Mrs. Riddle said contractors were  
needed for ashes and trash at back  
of building. The Mayor said he  
would see <sup>Mr.</sup> Nelson about it.

Mr. Larsen reported on cost of  
lights in pit. said Mr. Musser  
would put them in for \$4.00 a light.

meeting Adj. J. Mc Lint.

*[Faint, mostly illegible handwritten notes follow, including phrases like "meeting", "cost", "lights", "Mayor", "Nelson", "Musser", "Larsen", "Riddle", "Mc Lint".]*

Library Board Meeting October 7, 1944

*Special meeting*

Zoe Palmer made the motion that Lillian Corry be granted two weeks' leave of absence which was passed unanimously.

Allie Knell made a motion that both librarians be authorized to attend the State Library convention this fall and that they each be allowed \$25 TOWARD toward expenses. Passed unanimously.

Mrs. Palmer moved that the magazine list be approved by Grace McMullin, Myrtle Jenson, and Librarian Lillian Corry so that bids could be secured as soon as possible.

Those present were Mayor H.H. Lunt, Allie Knell, Zoe Palmer, and Myrtle Jenson.

Adjourned.

*Due to absence of secy Grace McMullin  
myrtle jenson took minutes.*

✓ Cedar City Library Board meeting  
held in City Safety Bldg. Oct. 6 - 44

Those present were Mayor H. H. Lamb,  
Allie Hull, Zoe Palmer, Myrtle Jansen  
Grace McMillin  
Lib. (Junior) LaReta Riddle

minutes and fin. report - were  
given and approved.

✓ Mrs. Riddle reported that a new  
toilet had been put in Junior Lib.

✓ Supt. was instructed to write Mrs.  
Mitchell (Iron Co. Supt. & Treas.) to find  
out amt. of fund left for books.

Bids for magazines were dis-  
cussed.

✓ Bills were presented, Myrtle Jansen  
moved that we accept bills - 2nd by  
Allie Hull.

meeting adj. 9. m.c.

Cedar City Library Board met  
in City Safety Bldg. Nov. 13 - 1944

Present were Mayor Hunt, G. W.  
Parsen, Zoe Palmer, Allie Knell, Lu Allen  
Myrtle Jansen and Junior Ed. LaRita Radd

minutes were read and approved  
as was also the fin. report.

Magazines bids were read. Mrs.  
Palmer made motion that we  
accept the lowest bid, if that met  
with the approval of Mrs. Covy.

Bills were presented and by motion  
of G. W. Parsen were approved - 2nd by  
Myrtle Jansen.

The question of Mrs. Covy taking  
a 6 month leave of absence was dis-  
cussed

Myrtle Jansen moved, 2nd by G. W. Parsen  
that Mayor Hunt be appointed to  
communicate with Mrs. Covy to  
convey that the board is willing to grant  
her a six month leave of absence without  
pay and that it is understood that  
before leaving she will cooperate with

the librarians that replace her in  
clarifying necessary details + duties  
involved.

If this offer is acceptable to Mrs.  
Cory she will return on May 1 - 1945 -  
under same conditions now existing  
and governing her employment.

A change of time for meetings  
was discussed and by motion  
of Zoe Palmer and by Myrtle Jensen  
that the time of meeting be changed  
to the first Monday night after the  
first Sat. in each month.

Time of meeting is to be 7 P.M.  
until April 1 - Passed unanimously

It was decided that Mrs. will be  
paid 5.00 per hr. for time in Lib.

Meeting Adj. G. M. C. Sect.



Special library Board meeting to decide on new Librarian was held Nov. 20-44. in Safely Bldg.

It was reported by Mayor Hunt that Mrs. Covy was not willing to accept the motion of last meeting wherein it referred to her return and employment under same conditions.

Allie Hull moved that we correspond with various people who are capable of taking over as permanent librarians preferable some one who is trained. 2nd by Myrtle Jansen.

G. O. Larsen moved that Mrs. Jansen be put in full charge of library for the interim period until a full-trained librarian can be hired and that she be given full power to work out the help problem she is to begin work immediately 2nd by Zol Palmer.

G. O. Larsen made motion that we pay Mrs. Covy her 1/2 month salary due her. 2nd by Allie Hull  
G. O. Larsen made motion 2nd by Myrtle Jansen that the Sec. write Mrs. J. Mitchell County lib. Sec. Treas.

asking that money heretofore sent to individuals be sent to Cedar Co. lib. Sect. (Mayor Hunt is vice Co. lib. board members about same.)

Zoe Palmer made motion that we send flowers to Mrs. Covey as a going away gift.

~~minutes of regular and special meeting~~  
and fin. report ~~present and approved~~ as was also the bills. ~~Meeting Adj.~~

By motion of Zoe Palmer and by  
Celle Kuhl, Librarians are to order  
supplies necessary for book mending.  
Meeting adj.

1944

Cedar City Public Library board met in City Safety Bldg. at 7 P.M. Dec 4

Those present were Mayor H. H. Lunt G. O. Larsen, Myrtle Jensen, Joe Palmer Allie Hull and Junior Librarian Pa Reta Riddle

Myrtle Jensen read letter from Library school in Denver wherein it told of scarcity of librarians also mentioned the increased salaries having to be paid librarians at present

G. O. Larsen read a letter from the B. Y. U. library recommending sending someone to lit. school.

Joe Palmer made motion and by G. O. Larsen that Mayor Lunt meet with County lib. board or contact members of said board and ask that a change be made in the administration of County book fund. That the money allotted to Cedar lib be given directly to the Cedar board to be administered by same. That a quarterly report of expenditures be sent to County lib. board.

Mr. Larsen moved that we pay Donald Nelson the \$1.00 an hr. that we ask for the four hrs. service in the lib. and by Myrtle Jensen

G. O. Parsew

By motion of Myrtle Jansen 2nd by G. O. Parsew the sect. is to write Mrs. Covy, saying that we appreciate her services and regret that she was unable to accept <sup>the</sup> proposition to come back, but ~~that~~ if the vacancy still exists at the expiration of her vacation we will be glad to consider her application for reemployment - passed unanimously

minutes of last regular and special meeting and fin. report were given and approved as was also the bills -

By motion of Zoe Palmer 2nd by Allie Knell library is to order supplies needed for book mending meeting Adj. Sec. Mc. Sect.

The financial report was as follows:

RECEIPTS:	
Balance on hand Jan. 1st.	\$ 190.47
Received from taxes	3349.00
Fines	248.78
Rent from County	180.00
Renting Collection	43.70
Fees for non-residents	35.00
	<b>\$4,046.95</b>
EXPENDITURES:	
Salaries -	
Library service	\$2541.93
Janitor service	578.47
Books	38.73
Periodicals	47.90
Postage, express & freight	74.68
Heat	231.39
Light	129.55
Repairs and Improvements	165.89
Insurance	44.12
Other expenses	145.53
Total expenditures	\$3920.24
Balance on hand Dec. 31	126.71
	<b>\$4,046.95</b>

### Annual Report Filed With Cedar City Library Board

The annual report of the Cedar City Public Library, presented to the library board by Mrs Margaret M. Urie, librarian, shows that the total circulation during 1944 was 38,530 23,831 to adults, and 14,749 to children.

The report also shows that 190 new borrowers, 70 children and 120 adults, registered during the year, bringing the number of borrowers' cards in force at the end of the year to 2,684, 925 children and 1,759 adults.

A total of 632 books were added to the shelves during the year, 596 by purchase and 36 by contribution. The number of books lost or withdrawn during the year was 240, leaving 18,011 volumes in the library. Of these 13,711 are for adults and 4,300 for children. Thirteen newspapers are received by the library and 53 periodicals.

The present Library Board is as follows: H. H. Lunt, President; Mrs. Grace McMullin, Secretary; Gustive O. Larson and Mrs Myrtle Jansen members. The Library Staff includes Mrs. Margaret M. Urie, Librarian, Mrs. Loretta Riddle, Children's Library; Miss Elaine Leigh, Assistant.