

Minutes of Library Board Meeting.
Jan. 8th, 1957

Cedar City Library Board met in Jr. Library Jan. 8th, 1957 at 8p:m with the following members present: Dr. R.W. Farnsworth, Robert Loer, Hazen Cooley, Claudia Forsyth, Fern Amend and Secy. Annette Betenson. Librarians Elene Jensen and Blanch Dotson were also present.

Minutes of meeting held Dec. 11th, 1956 were read and approved. The first item of business was a further discussion of the Women's Civic Club's proposed gift to help furnish some part of our new Library. It was hoped that they still felt inclined to do so. The Club wished to postpone their meeting with the Board at this time.

Dr. Farnsworth discussed the bids on furnishings and the companies concerned, after which Mr. Cooley went into a detailed explanation of each item in the bids. Of the two styles of chairs-armed and straight- the City Council chose to save expenses by ordering the straight one. The Board approved the City's acceptance of the low bid. The expenses of the furnishings will be met by the County and City on a 70-30 basis. The foregoing bid was by Utah-Idaho School Supply Co. and Jr. Library furniture will be decided upon and ordered in the next few days.

The problem of a janitor for the new Library was discussed and Mr. Loer was appointed to meet with Thornton Jones to determine how much time would be required to perform necessary duties.

In response to a letter from Cedar Stake Genealogical Society requesting a meeting room for study groups and submitting a list of desired books, the Board expressed a wish to encourage use of the Library and could, no doubt, furnish space for their books and study groups but could not " earmark" funds for purchase of books to be used exclusively by certain groups as the Library is for the use of everyone. However, their requests will be given careful consideration. Investigation of other Library's policies regarding genealogical study and research will be made. Contributions to this department would be welcome and greatly appreciated. Something should be worked out regarding a publicity plan to encourage gifts etc. to the Library. The Secy. is to write a letter to the Genealogical committee informing them of the Board's tentative decision on their requests.

Meeting adjourned to meet again Feb. 12, 1957.

Annette W. Betenson
Secy.

Minutes of Library Board Meeting

Feb. 4th, 1957.

Cedar City Library Board met in special session in Jr. Library Feb. 4th, 1957 at 8:00 p.m. Present were Dr. R.W. Farnsworth, Hazen Cooley, Mayor Arnold Anderson, Claudia Forsyth, Librarian Elene Jenson and Secy. Annette Betenson

This meeting was called to consider the problem of an extensive order for supplies for the new Library that had been made by acting janitor without authorization from the City or Library Board. This order had been shipped.

It was decided that upon arrival of said order, it would be examined and items not needed would be returned. Also it was thought best to investigate prices of larger items before accepting some contained in the order, such as floor waxer and polisher.

The opinion of the Board was that the janitorial services would, at most, only be a part time job. Mr. Loer will follow through on this matter.

Moving of magazines and some books will begin as soon as the contract is released on the building. Mrs Jenson said that she would help from school librarians, Mrs. Jones and Mrs. Forsyth, in working out a convenient shelving plan. They will arrange to meet at the new Library.

Dr. Farnsworth reported that the Women's Club found that their account at the Bank was interest bearing instead of a "trust fund", therefore the account had grown considerably. They have likely given up the idea of a "reading room but will use their fund to best advantage in the Library.

Dr. Farnsworth received a letter from Mrs. Irene Wasden asking permission to have a shelf reserved in the New Library for the purpose of filing church tape recordings. The plan was to have the tapes filed, loaned and received like the books are handled but the church group wished to retain ownership of same. In as much as the tapes would not belong to the Library, they could not be cared for there. It would set a precedent that would be unwise or impractical to keep up, should this request be granted.

Meeting adjourned.

Annette W. Betenson
Secy.

Minutes of Library Board Meeting.

March 12th, 1957.

Cedar City Public Library Board met in Jr. Library Mar. 12, 1957 with following members present: Hazen Cooley, Rev. Wilson, Claudia Forsyth and Secy. Annette Betenson. Mayor Arnold Anderson and Librarian Elene Jenson were also present.

Minutes of meetings held Jan. 8th and Feb. 4th 1957 were read and, with one correction, ~~were~~ approved. In the absence of Chairman, Dr R.W. Farnsworth, Hazen Cooley took charge of the meeting.

Mayor Anderson reported that Mr. Loer had met with him and the bills incurred so far in connection with operation of new Library such as salary to Thornton Jones for care of furnace and a bill for janitorial supplies be charged up to construction fund. Mrs. Forsyth made the motion, seconded by Rev. Wilson, that the board approve of this action.

The Mayor also stated that Robert Gardner had received a written statement to the effect that moving into the new building can begin any time now without jeopardizing the contract. Brunswick furniture for Jr. dept. has arrived and some invoices for other furniture have been received, so it is hoped that it will all be here soon.

Moving of non-circulating books, magazines, etc., will begin right after Mar. 15th. Mrs. Jenson will have a notice published in the Iron Co. Record that all over due books will be received at the New Library depository the week or more that the Library is closed for moving. Problem of landscaping the new grounds was discussed. From Robt. Gardner's recommendations a plan will be worked out for the planting of grass, first, and later a master plan for the grounds in general in connection with the City beautification committee and planning board.

Mayor Anderson also reported that curb and gutter will soon be installed and 24hour parking signs put up around Library block.

Members present expressed appreciation of the Women's Club's desire to contribute something worth while to the new Library and appointed Annette Betenson to contact them regarding their plans.

Definite plans for the dedication will be made as soon as possible after the move to the new building.

Meeting adjourned.

Annette W. Betenson
Secy.

Minutes of Library Board Meeting

April 9--1957.

Cedar City Public Library Board met April, 9th-1957 in Jr. Library at 8:00 P.M. with following members present: Chairman, Dr. R.W. Farnsworth, Hazen Cooley, Fern Amend, Claudia Forsyth and Secy. Annette Betenson. Also present was Librarian Elene Jenson.

Minutes of meeting held March-12-1957 were read and approved. Annette Betenson reported that she had talked to Florence Higbee, last president of the Women's Club, concerning the Club's intentions regarding their proposed gift to the Library. At this time they were still undecided so Mrs. Betenson was instructed to contact them again and also mention the new State law concerning old Bank accounts which would be turned over to the State after a certain date. Whether or not they decide to furnish the Rare Book room, glass shelving will be provided. Mr. Cooley and Dr. Farnsworth will contact Wm. R. Palmer concerning his collection with the thought in mind it could be well taken care of in the Rare Book room with glass enclosed, locked shelves.

The Annual Report of the Library was submitted to the Board for their approval and signatures. One copy goes to the State Superintendent of Public Instruction to be compiled in a comparative report along with other Libraries of the State.

Plans for a Book Fair to be held in the fall were discussed and Mrs. Jenson, Mrs. Amend and Mrs. Forsyth will follow through on this project.

Sharron Robb was given an hourly wage raise from fifty cents to seventy five cents.

The Board regretted the delay in arrival of the furniture for the new Library but decided to begin moving items that could be moved now.

Mrs. Jenson and Mrs. Amend were instructed to set up An Items Operational Policy to be approved by the Board.

The time for Board Meetings was changed to the 2nd Monday in each month,

Meeting adjourned.

Annette W. Betenson
Secy.

Minutes of Library Board Meeting

April 24th, 1957.

Special meeting of Library Board held in New Library April 24th, 1957 at 8:00 P.M. Present were: Chairman, DR. R.W. Farnsworth, Mayor Arnold Anderson, Hazen Cooley, Claudia Forsyth, Fern Amend, Head Librarian, Elene Jenson, Jr. Librarian Blanche Dotson and Secy. Annette Betenson. Minutes of April meeting were not read at this time.

In as much as moving from the old Library on Main ST. to the new Lib. building is in progress, much discussion took place as to progress being made and available help...also a possible date for the dedication and opening of the Library for general use.

A tentative date to work towards was set for May 12th at 4:00 P M. The dedication will be on a City and County basis honoring past and present City Officials, County Officials, the builders, Architect and other honored guests. At a later date, probably in the fall, a book fair in connection with book week will be held.

A former Cedar City Women's Club submitted to the Secy. a written statement signed by Ella Leigh, Dewie Thorley, Misha Jones, Lona Watson, Rose Anderson, Sade Thorley, Florence Higbee, Ann Gardner, Mable Dalley and Sabina Wood signifying their wish " that the money we are leaving or giving to the Public Library be used for the finishing and furnishing (except curtains or drapes) of the Rare Books room as the Library Board deems necessary". They also wished that a plaque be placed in the room explaining the gift and the giver. Annette Betenson was again instructed to follow through on details involved in the transaction. These funds will be used for Rare Books room only. Until a permanent plaque is made, a temporary one will be printed for the dedication. The ladies of the club are to choose wording, style and material of plaque.

Thornton Jones was given the job of janitor on a part time basis in connection with the old building when it is in use. An extention telephone was granted to the Jr. Lib. Dept.

Mr. Cooley reported that the State Lib. Fund will not be available until July 1st. A State Director will be chosen and preliminary work in order for the Rural Libraries to become elegeible to participate in the State program.

Suggestions were made for the dedicatory program. Dr. Farnsworth will get in touch with the Iron Co. Record regarding publicity etc. The next meeting will be held May 6th to check on details of the ceremonies.

Meeting adjourned.

Annette W. Betenson
Secy.

Minutes of Library Board Meeting

May- 6th-1957.

Cedar City Public Library Board met May- 6- 1957 at 8:00 P.M. in the new Library with the following present: chairman Dr. R.W. Farnsworth, Mayor Arnold Anderson, Hazen Cooley, Fern Amend, Librarians Elene Jenson, Blanche Dotson and Secy. Annette Betenson. Evelyn Webster was present for a little while.... Minutes of meeting April 24th were read and approved.

Mrs. Webster, representing the "Minute Women" of the salvage drive during World War II, explained the origin of finances with which a painting of considerable value was purchased at the Art Exhibit last year to be presented to the new Library. She said that the funds were what was left from sales of salvage material that had been donated by the people and sold to the Government. All other funds that they accumulated had been spent for other worthy projects.

Time was then spent in formulating a program for the Dedicatory Ceremonies for the Cedar City Memorial Library which are to be held at 4:00 P.M. Saturday, May-11-1957. Doors will be open at 3:30 P.M. for those who wish to see the facilities offered by the new building. Members of the Board and Librarians will act as guides.

Mrs. Margaret Urie, a former Librarian, has been asked to give a historical background of the Library in Cedar City from it's beginning, December 27th-1907, when Mrs. Barbara Tweedie was the first Librarian. The Board Chairman, Dr. R.W. Farnsworth, will make a speech of welcome and introduce Mayor Anderson who then will take charge of the program. A tentative draft of the program was set up and when completed will be entered with the minutes.

The Mayor reported that a public address system will be set up so every one can hear the ceremonies and Mr. Cooley will arrange to have folding chairs from the College so that every one can be seated. Invitations have been sent out to County Commissioners, Co. Library Board, Rep. Harold Mitchell of Parowan, Architect Gardner, Chamber of Commerce Officers, etc. The Iron County Record took pictures of the interior and other parts of the building.

Several clubs and committees have made donations and all donors will be recognized, including the former Cedar City Women's Club's donation of \$1951.04 which has been transferred at First Security Bank to the "Women's Club Library Fund" as a savings account to be drawn on as necessary to finish the Rare Book room.

Meeting adjourned

Annette W. Betenson
Secy.

Minutes of Library Board Meeting.

July-8th-1957.

Cedar City Public Library Board met July-8-1957 in Library's Rare Book room at 8:00 P.M. with the following present: Chairman, Dr. R. W. Farnsworth, Mayor Arnold Anderson, Claudia Forsyth, Fern Amend, a new member, Ruth Gardner, Librarians Elene Jenson and Blanche Dotson and Secy. Annette Betenson.

Mrs. Gardner is replacing Rev. Wilson on the Board. Chairman Farnsworth welcomed her to the Library Board.

Minutes of meetings held April-9, and 24th, and May 6th were read and approved.

The first item of business concerned the lack of a cooling system in the new building. The Librarians reported that the building is uncomfortably warm so Mayor Anderson said that he would investigate the possibilities of converting the present heat booster equipment to a cooling system. A policy regulating services available to the public and patrons will be formulated.

The new Library Services Act providing Federal funds to be allocated to Rural Libraries was discussed. A conference is to be held in Logan July-12th to formulate this program and it is hoped that one or more people from the City or County Library Boards will be able to attend. Expenses will be paid for those attending.

It is hoped that people who are in possession of rare books, documents, etc., will contribute to our Rare Book room shelves which are now glass inclosed and locked. Pres. Palmer may put part of his collection in this room... it is hoped he will do so.

Approval was given for the purchase of an electric fan to alleviate the heat in the Jr. Dept.

According to Dr. Farnsworth, Gael Lindstrom, Artist at C.S.U. has offered to paint two murals for the Library for the nominal fee of \$135. Dr. will follow through on this project.

Mrs. Jenson reported that Mrs. Gurlie Lundgreen was making a gift of \$100.00 for the purchase of children's and young people's books with the understanding that only good books and books well bound be purchased. The suggestion was made that a photographer be present (subject to Mrs. Lundgreen's approval) when the presentation is made. Meanwhile, a note of appreciation for the gift will be sent to Mrs. Lundgreen.

Meeting adjourned,

Annette W. Betenson
Secy.

Minutes of Library Board Meeting

Aug. 12..1957

Cedar City Public Library Board met in Rare Book room of Library Aug. 12-1957 at 8:00 P.M. with the following present: Chairman Dr. R.W. Farnsworth, Hazen Cooley, Fern Amend, Ruth Gardner, Librarians, Elene Jenson, Blanche Dotson and Secy. Annette Betenson.

Minutes of meeting held July, 8th- were read and approved.

First item of business was a discussion of the proposed State Library Board. Dr. Farnsworth read a letter received by Librarian, Elene Jenson urging that she and as many of the Library Board as possible, also a member of the County Commissioners, attend a meeting to be held in Richfield, Utah, Aug. 20th to help set up the State Library of Utah authorized by S. B. #86. The State Library Board will be represented at this Meeting. A delegation from our Board along with the Librarians, and possibly a Commissioner will attend this meeting.

Dr. Farnsworth presented a letter of resignation as chairman of the Library Board. Inas much as he will be installed as Pres. of Utah Medical Ass'n. in Sept., he said that his time would be fully occupied and it would unwise for him to continue on the Board. Action will be taken at next meeting at which time a new chairman will be named.

If as much as a Library is for the use of all residents and patrons, literature from all church groups is a welcome addition to our Library.

Meetings of the Board will be changed back to the 2nd Tues. in the month. Meeting adjourned.

Annette W. Betenson
Secy.

Minutes of Library Board Meeting.

Sept. 24.. 1957.

Cedar City Public Library Board met Sept. 24th..1957 at 8:00 P.M. in the Rare Book room of Library with the following present: Chairman Dr. R.W.Farnsworth, Mayor Arnold Anderson, Claudia Forsyth, Ruth Gardner, Librarian Elene Jenson and Secy. Annette Betenson.

Minutes of meeting held Aug. 12th were read and with one correction, were approved.

Elene Jenson reported on the meeting held in Richfield Aug. 20th regarding the State Library. Following her report the Board expressed disappointment over the way in which it appears the State Library will be set up. If possible, we will have Lael Jones, one of the State Board members, meet with us before their meeting to discuss with her our objections to some of the State Board provisions as expressed by members at the Richfield meeting.

Several names were suggested to fill the vacancy left on the Board by the resignation of Dr. Farnsworth. Mayor will make the proper contacts.

Following a suggestion by Mayor Anderson and some discussion, Thornton Jones was appointed as full time janitor for the new Library and offices at the old Library Bldg. at a salary of \$300 per month...\$225 to be payed by the Library and \$75 by the City.

Mayor Anderson will find out if there is sufficient funds left in the Library Bldg. fund to pay for the mural painted by Gael Lindstrom in the children's Library at a cost of \$150. (this amt. was more than had been expected).

Dr. Farnsworth expressed regret at having to leave the Board before three things had been finished, namely: An adequate Library Services Act, changes in the City Ordinances effecting the Library and a policy regarding the Meeting room.

In behalf of the Board, Claudia Forsyth presented Dr. Farnsworth with a wallet in appreciation for his services as chairman of the Board for a number of years.

Meeting adjourned.

Annette W. Betenson
Secy.

Special Library Board Meeting -
Sept. 27 - 1957 -

Present were, Dr. R. W. Farnsworth, Hazen Cooley, Ruth Gardner, Librarians Elmer Benson and Blanche Lotz, also, one of the State Library Board, and Mrs. Annette Peterson.

The State Lib. Public Library Board had hoped that funds from the appropriation made by the recent legislature for State Lib. purposes, would be available for local librarians such as ours to ~~purchase~~ ^{finance} historical collections, etc in building up our Rare Book Room. Information that Mrs. Jones had was that no such funds would be available.

The following was copied from a paper that Mrs Jones had:

Question: Local agencies, if any, which will administer some or all of the State plan, are described as follows:
(Included manner in which local agency administration will be supervised by the State agency)

Answer: No local agency will be involved.

Question: Local agencies participating in State plan will be subject to audit or review by State Auditors or Examiners?

Answer: No local agency will be involved.

After much discussion it was decided that local help from the State Organization will be very limited. There are many details in the plan yet to be worked out - meeting adjourned -

Minutes of Library Board Meeting.

November 27th, 1957.

Cedar City Library Board met Nov. 27, 1957 at 7:30 P.M. in the Rare Book room with the following present: Temporary chairman, Elene S. Jenson, Fern Amend, Claudia Forsyth, Robert Loer, George Croft, Mayor Arnold Anderson, and Secy. Annette W. Betenson. Mr. Croft was welcomed in as a new Board Member.

Mrs. Jenson reported that State Library Board Member, Lael Jones, informed her that a delegation from the State Library Board would visit our Library between Dec. 15th and 17th. If we meet requirements, some funds may be obtained to furnish additional personæll or any other help to make our Library more efficient.

Mayor Anderson said that a budget for the anticipated year's operation should be made in order that the County Commissioners will know the amount required for such operation.

Concerning the use of books by residents out side of Cedar City, it was reported that Kanarra and Beryl take out Quantiyies of books at a time.

Funds to pay for finishing and furnishing the Rare Book room will be withdrawn from the Women's Club Library Fund . The Secy. was instructed to pay Mr. Lindstrom for the Mural in the Children's Library.

In as much as Dr. Farnsworth has left the chairmanship of the Board, it was necessary that a reorganization take place. Fern Amend was appointed Chairman with Claudia Forsyth as Vice Chairman.

Meeting time will be the 2nd Tues. in each monthaat 7:30 P.M. and should be held regularly. However, the next meeting to be held in Dec. will be in connection with the State Library Board meeting.

Recommendation was made that a policy regarding use of the Meeting ~~room~~ room be set up.

Meeting adjourned.

Annette W. Betenson
Secy.